



F.Y.I.

from the Policy Unit

FYI-373

Date: May 10, 2022

SUBJECT: Address for Processing Refund Payments to the Social Security Administration (SSA) UPDATE

Please contact the Policy Unit if you have any questions regarding these or any other changes at

DCSS_POLICYQUESTIONS@azdes.gov

This Policy FYI is an update to [FYI-369](#) sent on April 8, 2022.

Starting immediately, **send SSA Refund checks to:**

MATPSC

300 Spring Garden St., 3rd Floor

Philadelphia, PA 19123-2924

ATTN: Remittance Unit

In April, the DCSS received guidance from SSA to send refund checks to this physical address but with a different Floor and unit destination. This address change occurred after the DCSS had approximately 175 refund checks returned by the Post Office.

SSA is aware that there have been issues with the post office returning checks to states that were sent to the previous SSA PO Box. The OCSE Employer Services Liaison Unit has confirmed with the SSA that **states should now send all refund checks to the above listed physical address** and that checks will not be forwarded, redirected, or returned.

DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.

**Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail*

